

Action Number	Date Raised	Raised By	Council Reference	Details	UPC Owner	Action required	Escalation to SCC required Y/N	Outcome	Completion Date	Status (R/A/G)
1	10/11/2025	UPC - LM	Charities	Consideration to becoming a Founder of Lingen Trust to raise funds for Shrewsbury Hospital improved Cancer Wing (circa £500)	LM	LM to contract Emma Backhouse and request full details to discuss at next meeting 1/12/25. Email from Claire Purcell at LD 25/11/confirmed UPC are able to become a Founder if donate minimum £500, UPC would be commemorated with a certificate, badge and named on a mural in the new LD centre opening at the Princess Royal 2029.	No			COMPLETE
2	10/11/2025	UPC - LM	Charities	Lingen Trust Cancer Champion Poster to be obtained as free training available to all	LM	LM to obtain from Emma Backhouse/Isobel Onions. 12.11.25 poster received. LM sent to Sam Wallbanks for considered adding to the Community Newsletter and LP has added a copy to the noticeboard. LM undertaking 1/2 day training Tues 13/1/25 in Telford and will feed back				COMPLETE
3	01/06/2026	Multiple MOP	Highways	2 rusty metal posts to be removed (located on a triangle of ground opp Old Top Cottages)	LM	Graham Downes - Highways Dept has taken responsibility. Posts removed 9/7/26				COMPLETE
4	11/05/2026	UPC	N/A	Clerk Resignation	CA/LM/RS	Resignation received JT	N/A	New Clerk Appointed	10/08/2026	COMPLETE
5	10/11/2025	UPC - LM	Admin	Consideration to move banking from Lloyds to Unity Trust Bank - improved interest/banking facilities and all on-line	Clerk	Clerk to contact UTB and progress switch over	No			COMPLETED
6	10/11/2026	UPC-LM	Charities	UPC provided £500 funding to become a Founder of Lingen Trust to raise funds for Shrewsbury Hospital improved Cancer Wing.	Clerk/LM	Certificate Uploaded	No			COMPLETED
7	10/11/2026	UPC	Admin	Website Updates Required	Clerk/UPC Councillors	Website updated. Councillors to review on an ongoing basis and request any changes. Chair and Vice Chair have access.	No			COMPLETED

8	10/11/2025	UPC-LM	Highways	Speed Reduction Measures - Village Gateway	Clerk/LM	Gates fitted 9th June. Invoice to be paid.	Yes - Highways Dept			COMPLETED
9	10/11/2026	Agenda Item - Police Update	Police	No attendance by local PCSO officers today. Noted latest speed monitoring on a week day lunch time resulted in 70 ncars averaging circa 28 mph.	Clerk/UPC Councillors	LM has registered with "Neighbourhood Matters" and recommended all UPC members and residents register to get local police updates straight to their inbox. LM asked the Clerk to chase PCSO Lyn Birch for a poster/QR code to raise awareness, which can be added to our website and noticeboard.	No			COMPLETED
10	10/11/2025	Clerk	Equipment	New Defibrillator required to replace existing model (located in Parish telephone box)	Clerk	JT to add to insurance cover. Device and remote monitoring installed.	No			COMPLETED
11	13/04/2026	UPC-LM	STWA	STWA flood prevention team have provided their details and suggested a meeting	Clerk/CA	JT to contact Phil Mark at STWA and set up an initial meeting with CA. Arranged for 15th July	No			COMPLETED
12	13/04/2026	MOP	Highways	MOP noted a new grey box/CCTV camera on a lamp-post on Church Road and questioned what it is. LM to check out and report back.	LM	LM noted to MOP no visible box and MOP advised now removed. LM asked JT to follow up with PCSO Stuart Roberts to ascertain what this could have been and report back. Not a police device	No			COMPLETED
13	13/4/25026	UPC	General	WhatsApp - encourage new members of the parish to join	Clerk/CA	WhatsApp group details and QR code to be supplied to Community News by 12/5/26. CA to draft overview.				COMPLETED
14	01/12/2025	LM/Village Hall Committee	General	Historically UPC have paid for village hall use, request to reinstate. Village Hall committee confirm amount paid previously.	Clerk/LM	2/12/25 confirmed historical accounts show £10 meeting contribution, however a request for £20 per meeting has been requested for 2026 to cover the electricity given the increase in bills, £10 is insufficient. UPC agreed to £20 per meeting. Clerk to liaise with Village Hall re: invoice for annual amount and split across 2 financial years.	No			COMPLETED

[illegible]